How to Log in to the Park View Virtual Meet and Greet

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| **Step 1**  Open Chrome |  |
| **Step 2**  In the address bar, type in [**www.portsk12.com**](http://www.portsk12.com/)*(Note – the www must be included)* |  |
| **Step 3**  Click where it says “Please click here to sign in” |  |
| **Step 4**  Use the student’s credentials to sign in  *(Note – the User name is simply firstname.lastname*  *– do NOT include the @portsk12.com with the*  *User name)* |  |

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| **Step 5**  After logging in to the Portsmouth Public Schools Portal, navigate to the address bar and type in **clever.com/in/pps** |  |
| **Step 6**  Click the option to Log in with Google  *(Note – if you do not follow steps 1-4 before accessing the Clever website, when you get to this step and select log in with Google, you will have to enter* [firstname.lastname@portsk12.com](mailto:firstname.lastname@portsk12.com) *for the email address, then you will be directed back to step 4)* |  |
| **Step 7**  You have successfully logged in to Clever and can access many of the resources available in the district |  |
| **Step 8**  Select Schoology and enter the information provided. There you will have access to the Zoom link. Or, simply click on the link from this page and you will be entered into the virtual classroom. | |  |  | | --- | --- | | **Your Virtual Teacher** | ENTER YOUR NAME HERE | | **Teacher’s Zoom Link** | ENTER YOUR ZOOM LINK | | **Schoology Access Code** | ENTER CLASS CODE HERE | |

Scan this Code for the PPS Portal Scan this Code for Clever